

**APPLICATION FOR INTERNATIONAL DRIVING PERMIT**

Send to:

**The Automobile Association,  
International Motoring Services,  
Fanum House, Basing View,  
Basingstoke, Hampshire RG21 4EA**

**APPLICATION FORM****TO BE COMPLETED IN BLOCK CAPITALS**

Please read all information relevant to your application and the [Important Notes](#) carefully. All incomplete applications will automatically be returned to you.

**DETAILS OF REQUIREMENTS (PLEASE ✓)**1949 IDP – Statutory Charge (£5.50)+ processing fee (£2.50) = £8.00  £ \_\_\_\_\_1926 IDP – Statutory Charge (£5.50)+ processing fee (£2.50) = £8.00  £ \_\_\_\_\_Priority fee (optional) £4.00  £ \_\_\_\_\_Search Fee (where required) £4.00  £ \_\_\_\_\_Plastic Holder (optional) £1.00  £ \_\_\_\_\_UK Secure post (optional) £5.50  £ \_\_\_\_\_Overseas Mail £6.50  £ \_\_\_\_\_Overseas courier (optional) £26.00  £ \_\_\_\_\_**Total Paid** £ \_\_\_\_\_

Cheques and Postal Orders should be made payable to "**Automobile Association**". Payment cards (credit/charge/debit) are not accepted for these transactions.

**IDP Checklist**

You must send a full **photocopy** (NOT THE ORIGINALS) of the following valid documents:

Your UK driving licence (if photocard licence, photocard front and back and your counterpart),

**OR**

your UK pass certificate (certificate of competence to drive, valid for two years from the date of your test) and your provisional driving licence,

A recent passport sized photograph (45-55mm high x 35-40mm wide) on photographic paper signed by you on the back and showing full face against a light background.

**Photograph checklist:**

- Recent.
- Printed on photo quality paper on a plain background.
- A close up of head and shoulders.
- No other people or objects visible in the photo.
- Full face with eyes open.
- Sharp focus and clear.
- No reflection from spectacles if worn.

A photocopy of the page(s) of your passport displaying photograph and identification details.

Enclose a self-addressed envelope - C5 (229X162mm) preferred but must be at least 16cm x 12cm), no stamps required.

Original signed application form (licence holder's signature only). We are unable to accept completed applications which are photocopied or emailed.

Appropriate fees (which are a minimum of £8.00 per permit).

Should both permits be required please include two photographs and two fees (£8.00 each permit) with your application. **No more than one permit of each type may be issued to an applicant.**

**1. DETAILS ABOUT YOURSELF**

When applying for your documents(s) please allow **at least 10 working days** for processing your application form.

Last name:

First name:

Second initial:

Title:

Date of birth:

Town and country of birth:

Address: (as shown on driving licence and to which the permit may be sent)

Postcode:

Contact tel no (inc STD code):

email address:

Countries you are visiting (see [list of countries](#) for which a permit is required):Date of Travel: ([see Important Note '1'](#)) :**2. DETAILS OF DRIVING LICENCE**

UK driving licence driver no:

**3. DECLARATION**

I declare that the information I have given on this form is correct, that I have read the important notes and supporting information, and that I am over 18 years of age. I confirm that the driving licence shown is current at the date of this application. I understand that it is my duty to comply with the relevant laws of the countries in which I wish to drive a motor vehicle. I confirm that I have passed a UK or equivalent driving test, have not been ordered by a court of law to retake a UK driving test and have not been banned from holding a licence on medical grounds. If I have been unable to provide a legible copy of my valid UK driving licence; I authorise and consent for the purposes of the Data Protection Act 1998, for the Driver and Vehicle Licensing Agency (DVLA) to supply information to the Automobile Association that may be held on its computerised database which relates to myself and driving entitlement past and present including any valid endorsements / disqualifications. This authority will expire within three months of the signed declaration.

Signature:

Date: