



European Breakdown Cover claim form

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AA Overseas Claims, Fanum House, Basing View, Basingstoke, Hampshire RG21 4EA

Policy and personal details

Policy number:	Policy type:
OR Manufacturer warranty:	
AA case reference: AA	
Claimant name:	
Policyholder name (if different from above):	
Address:	
	Postcode
Contact telephone number:	Email address:

Vehicle details

Make and model:	
Registration number:	Year of manufacture:

Journey details

Number of people in party:	Date of leaving home:
Date you planned to arrive home:	Date of actual return home:

Incident details

Date of incident:	Time of incident:
Country of incident:	Town of incident:
Type of incident: Breakdown <input type="checkbox"/> Accident <input type="checkbox"/> Break-In <input type="checkbox"/> Other <input type="checkbox"/>	
Cause of incident:	

Claim details

Please list the costs that you are claiming. Entitlement may vary with type of policy / warranty.

Vehicle expenses

	Date	Amount
Roadside assistance		
Parts and labour		

Travel expenses

	From	To	Date	Amount
Air fare				
Car hire (overseas)				
Car hire (UK)				
Taxi fare				
Rail / Bus fare				
Ferry / Eurotunnel				
Other (please state method)				

Emergency accommodation expenses

1. Please enter the actual costs incurred.

Date from	Date to	Location	Establishment	Cost per day	Total cost

2. Please enter the accommodation costs that you expected to incur had there been no incident. Receipts for pre booked accommodation must be enclosed.

Date from	Date to	Location	Establishment	Cost per day	Total cost

If your answer is **NONE**, please state below where you were intending to stay.

IMPORTANT NOTE: You must include original receipts and travel bookings to verify the claim. If you run out of space above please write the details using a separate sheet.

Bank Details - where possible, your claim will be settled direct to your bank account.

Bank name:	Bank address:
	Post code:
Sort code:	Account number:
Account name:	

Declaration

I declare that to the best of my knowledge all particulars given are true and complete. I have enclosed documents required in support of my claim. I understand that failure to provide all the relevant information with this claim form may delay the processing of my claim.

Signed _____

Date _____

Claim Form Information

In order to assist with your claim, the following items need to be included with your completed claim form:

Policy Number or Warranty

Your policy number or warranty type must be included where known.

Travel documents

A copy of the confirmation of cross channel booking by Eurotunnel or ferry to show your pre planned dates of travel. If you do not have tickets, a copy of the email reservation for the outward and inward journey will suffice. In the absence of the paperwork, the booking reference with dates and times will be required. The AA reserves the right to check the crossing details for purposes of validating the entitlements under the policy.

Receipts

Original receipts must be included for the expenses being claimed.

Accommodation

If you are submitting a claim for additional accommodation expenses, please ensure you complete details of where you were intending to stay had the incident not occurred.

Vehicle hire

We do not accept claims for costs where a hire company has charged for fuel, optional insurances, damage to the hire vehicle or costs relating to any motoring offences.

NOTES

The claim settlement will be paid to the named policy/warranty holder unless a signed letter is received from the policy/warranty holder confirming the name of the payee.

Please note the Automobile Association does not take any responsibility for any credit/debit card interest charges.

All payments will generally be made by bank transfer where details have been supplied, or by sterling cheque. If a refund is required in any other currency, please contact the claims team for further information.

Claims will not be considered without the documents below:

- Confirmation of original cross channel travel bookings
- Original receipts for any costs being claimed

The claim form should be returned by post to: AA Overseas Claims, Fanum House UG, Basing View, Basingstoke, Hampshire, RG21 4EA.

OR

Email: overseasclaims@theaa.com

Please ensure any scanned copies of receipts are clear and legible.