

# Power of Attorney/Deputyship Application Form

AA Savings Accounts provided by Bank of Ireland UK

ALL QUESTIONS MARKED WITH A \* MUST BE COMPLETED. Please write in **BLOCK CAPITAL LETTERS** with **BLACK INK** inside the boxes.

If you are applying for a new account as a Power of Attorney, please review our website which contains all of the product information that you need to know about before applying, you must read the Terms and Conditions, Deposit Information Sheet and the Summary Box. This form can also be used for the appointment of a Power of Attorney after the account is open. Please also review the back of this form, where you will find some useful guidance notes.

## 1. Account Details

If you are applying for a new AA Savings product on behalf of the donor please fill in **Section 1A** and **Sections 2 - 7**, stating the account name and AA membership number (if applicable). If the donor already has an account with us and is adding you to the account to act on their behalf, please fill out **Section 1B**, stating their existing account number. You will also need to complete **Sections 3, 4 and 7**.

### Section 1A

Name of account being applied for\*

Issue No.\*

AA membership number (if applicable)

### Section 1B

Existing Account Number

## 2. Donor's Details (please complete using Donor's current residential address – all correspondence will be redirected to the Representative)

Title\*

Date of birth\*

Gender\*

Male / Female

First name(s)\*

Middle Name

Surname\*

Flat number/House number/House name\*

Street\*

Town and County\*

Postcode\*

How long have you been a UK resident?\*

Less than 2 years  Between 2-3 years  3 years or more

Email address (55 characters maximum)\*

Mobile phone number\*

Home phone number\*

Mother's maiden name\*

What is your employment status?\*

Employed  Self-employed  Unemployed  
 Retired  Homemaker  Student

Occupation and Employer's Industry?\* (Only complete if Employed or Self-employed).



Country of birth\*

Country of nationality\*

Which of the following do you currently receive?\* (Select all that apply).

- A. Existing savings/lump sum  E. Rental income/money from property sale  
 B. Salary/bonuses  F. Inheritance/money from family/known person  
 C. Pension income/lump sum  G. State benefits  
 D. Investment income/lump sum  H. Gift (Please specify source below)

From the answers above, which of these will be the main source of deposits you make to your new account?\*

(Write in the letter from the answer given).

Do you receive income from outside of the UK, EU, EEA, USA, Canada, Australia or New Zealand?\*

Yes / No

If Yes, which country/Countries do you receive income from? (Write in all that apply).

What is your savings goal?\* (Please tick only one option).

- Retirement  House  
 A rainy day  For a big purchase (car, TV, etc)  
 A special occasion (birthday/christmas)  For my children/family  
 Education  Other (Please specify below)

Are you a US citizen?\*

Yes  No

Are you resident for tax purposes in any country or territory other than the United Kingdom?\*

Yes  No

If you have ticked "YES" to either of the last 2 questions please provide the following - without these you will not be able to open the account.

Tax Identification Number

(If you do not enter a TIN, we will write to you asking for this information before we can accept your application)

Country

1

2

3

### 3. Representative's Details

#### Representative 1

Are you a solicitor/qualified person acting in a professional capacity?\*

Yes  No  If no, please specify your relationship to the Donor\*

Reason for acting on behalf of the donor, i.e: mental incapacity\*

Title\*  Date of birth\*  Male / Female

First name(s)\*

Surname\*

Flat number/House number/House name\*

Street\*

Town and County\*

Postcode\*

How long have you been a UK resident?\*

Less than 2 years  Between 2-3 years  3 years or more

Email address (55 characters maximum)\*

Mobile phone number\*

Home phone number\*

Mother's maiden name\*

What is your employment status?\*

Employed  Self-employed  Unemployed  
 Retired  Homemaker  Student

Occupation and Employer's Industry?\* (Only complete if Employed or Self-employed).

Country of birth\*

Country of nationality\*

Which of the following do you currently receive?\* (Select all that apply).

A. Existing savings/lump sum  E. Rental income/money from property sale  
 B. Salary/bonuses  F. Inheritance/money from family/known person  
 C. Pension income/lump sum  G. State benefits  
 D. Investment income/lump sum  H. Gift (Please specify source below)

Do you receive income from outside of the UK, EU, EEA, USA, Canada, Australia or New Zealand?\*  Yes / No

If Yes, which country/Countries do you receive income from? (Write in all that apply).

Are you a US citizen?\* Yes  No

Are you resident for tax purposes in any country or territory other than the United Kingdom?\* Yes  No

If you have ticked "YES" to either of the last 2 questions please provide the following - without these you will not be able to open the account.

Country	Tax Identification Number (If you do not enter a TIN, we will write to you asking for this information before we can accept your application)
1 <input type="text"/>	<input type="text"/>
2 <input type="text"/>	<input type="text"/>
3 <input type="text"/>	<input type="text"/>

#### Representative 2

Are you a solicitor/qualified person acting in a professional capacity?\*

Yes  No  If no, please specify your relationship to the Donor\*

Reason for acting on behalf of the donor, i.e: mental incapacity\*

Title\*  Date of birth\*  Male / Female

First name(s)\*

Surname\*

Flat number/House number/House name\*

Street\*

Town and County\*

Postcode\*

How long have you been a UK resident?\*

Less than 2 years  Between 2-3 years  3 years or more

Email address (55 characters maximum)\*

Mobile phone number\*

Home phone number\*

Mother's maiden name\*

What is your employment status?\*

Employed  Self-employed  Unemployed  
 Retired  Homemaker  Student

Occupation and Employer's Industry?\* (Only complete if Employed or Self-employed).

Country of birth\*

Country of nationality\*

Which of the following do you currently receive?\* (Select all that apply).

A. Existing savings/lump sum  E. Rental income/money from property sale  
 B. Salary/bonuses  F. Inheritance/money from family/known person  
 C. Pension income/lump sum  G. State benefits  
 D. Investment income/lump sum  H. Gift (Please specify source below)

Do you receive income from outside of the UK, EU, EEA, USA, Canada, Australia or New Zealand?\*  Yes / No

If Yes, which country/Countries do you receive income from? (Write in all that apply).

Are you a US citizen?\* Yes  No

Are you resident for tax purposes in any country or territory other than the United Kingdom?\* Yes  No

If you have ticked "YES" to either of the last 2 questions please provide the following - without these you will not be able to open the account.

Country	Tax Identification Number (If you do not enter a TIN, we will write to you asking for this information before we can accept your application)
1 <input type="text"/>	<input type="text"/>
2 <input type="text"/>	<input type="text"/>
3 <input type="text"/>	<input type="text"/>

#### 4. Correspondence

Please advise who's contact details are to be used for correspondence (please select one):

Representative 1

Representative 2

#### 5. Initial deposit (new accounts only)

Amount of initial deposit\* £  p (Min £100)

**Method of payment\***  
(Please tick one box)

Transfer from an eligible   
AA Savings account  
(Fill in account details below)

Linked Account

Transfer from an eligible AA Savings account (excluding AA ISA)

Account Number

Account Type

Account holder's name

#### 6. Linked Account Details (new accounts only)

To keep the donor's money safe we will link their AA savings account to a UK Bank or Building Society account in their name.

All deposits must be made from this account. We are unable to accept deposits from any other account.

All withdrawals will be sent back to this account.

Account holder's name\*

Sort Code\*

Bank or building society\*

Account Number\*

Reference

#### 7. Declaration and Your Signature

**Before signing and applying for this product, please ensure you have reviewed the website, Terms and Conditions, Summary Box and the FSCS Deposit Information Sheet.**

**Your data:** Full details about how your information will be used by AA Financial Services Ltd (The AA) and Bank of Ireland (UK) plc (Bank of Ireland) can be found in the AA Privacy Notice and Bank of Ireland Privacy Notice which explain, for example:

- The types of personal information collected
- How your personal information is used
- Who your personal information is shared with
- Your personal information rights

You will find the AA Privacy Notice at <http://www.theaa.com/privacy-notice>. Bank of Ireland's Privacy Notice can be found at <https://www.bankofirelanduk.com/aa-notice>. In order to process your application we will supply your personal information to credit reference agencies (CRAs) and they will give us information about you. We do this to check your identity and prevent criminal activity. If you take banking services from us we may also make periodic searches at CRAs to manage your account with us. CRAs will share your information with other organisations. Your data will also be linked to the data of your spouse, any joint applicants or other financial associates. The identities of the CRAs, and the ways in which they use and share personal information, are explained in more detail in the Bank of Ireland (UK) plc Privacy Notice <https://www.bankofirelanduk.com/aa-notice>. The personal information we have collected from you will be shared with fraud prevention agencies who will use it to prevent fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found in the Bank of Ireland (UK) plc Privacy Notice <https://www.bankofirelanduk.com/aa-notice>

##### Keeping you informed

**Marketing preferences will apply to the Donor only.** AA Financial Services and its trusted partner Bank of Ireland (UK) plc would like to tell you about financial products and associated services, such as: mortgages, savings, loans and credit cards. This may include offers of new rates, where relevant, provided through our partnership, that may be of interest to you. By ticking one or more of these boxes I am consenting to receiving information about products and services from AA & BOI UK provided through our partnership by:

Post  Phone  Email  SMS

I understand that if I do not consent this may limit the information, products and services that you can offer me.

Please note that if you have any other AA Financial Services accounts with Bank of Ireland UK and have provided a different preference to those provided above, please allow for a short period of time for your latest preference to apply. You are free to change or withdraw your consent at any time (to do this - see our privacy notice <https://www.bankofirelanduk.com/aa-notice>)

AA Financial Services and the AA Group would like to tell you about other products and services not provided by Bank of Ireland UK.

By ticking one or more of these boxes I am consenting to receiving information about products and services from the AA by:

Post  Phone  Email  SMS

I understand that if I do not consent this may limit the information, products and services that you can offer me.

You are free to change your consent at any time – see the AA's privacy policy <http://www.theaa.com/privacy-notice> to do this.

##### Representative 1

Date  /  /

##### Representative 2

(where more than one representative wishes to have the ability to act and the appointment is on a joint and several basis)

Date  /  /

#### What to do next

Return the completed application form to Freepost AA SAVINGS with the legal document appointing you as a Representative. This should be the original copy or a certified original copy.

**We want to make the process of acting on behalf of someone else as simple as possible. These guidance notes are designed to help you, but please contact us if you need further help. As you'd expect we can only give information on our processes and cannot provide advice.**

**What is needed to Open / Operate an Account as a Power of Attorney:**

- This registration form
- Identification for all parties (Donor and Attorneys) – please note we'll always try and electronically identify people using Credit Reference Agencies. If we are unable to do this we'll write to you asking for suitable ID&V
- An original or certified copy of the relevant Power of Attorney/authority document

Before the Account can be opened / operated we'll need to have received acceptable documents and identification.

**ENGLAND & WALES**

Lasting Power of Attorney – This document will need to be registered with the Office of Public Guardian before it can be used. Once registered please send to: Freepost AA SAVINGS along with this registration form.

Enduring Power of Attorney - Please send to: Freepost AA SAVINGS along with this registration form.

If the Donor no longer has mental capacity to manage their own affairs we would remind you that it is the responsibility of the Attorneys to register the Power of Attorney with the Office of Public Guardian before attempting to act on behalf of the Donor. If there is any doubt about whether the Donor has sufficient mental capacity you should seek the advice of a medical professional.

**SCOTLAND**

Continuing Power of Attorney - This document will need to be registered with the Office of Public Guardian before it can be used. Once registered please send to: Freepost AA SAVINGS along with this registration form.

Combined Power of Attorney – this document combines Continuing Power of Attorney with the authority for the Attorney to make decisions about the Donor's welfare. This document will need to be registered with the Office of Public Guardian before it can be used. Once registered please send to: Freepost AA SAVINGS along with this registration form.

**NORTHERN IRELAND**

Enduring Power of Attorney – Please send to: Freepost AA SAVINGS along with this registration form.

If the Donor no longer has mental capacity to manage their own affairs we would remind you that it is responsibility of the Attorneys to register the Enduring Power of Attorney with the Office of Care and Protection before attempting to act on behalf of the Donor. If there is any doubt about whether the Donor has sufficient mental capacity you should seek the advice of a medical professional.

**Further information**

Please note – other forms of authority are available. If you are intending to act under authority of a document that is not referred to above, please complete this form, provide identification and a certified copy of the relevant document and we'll contact you if we need any further information.

Further information about Power of Attorney and your responsibilities can be found at:

England & Wales – <https://www.gov.uk/power-of-attorney/overview>

<https://www.gov.uk/government/organisations/office-of-the-public-guardian>

Scotland – <http://www.publicguardian-scotland.gov.uk/power-of-attorney>

Northern Ireland – <http://www.courtsni.gov.uk/en-GB/Services/OCP/Pages/default.aspx>

<https://www.nidirect.gov.uk/articles/managing-your-affairs-and-enduring-power-attorney>