

### Entertainment

Do you provide live entertainment at least once a week throughout the year?  YES  NO

### Christmas & New Year

Does the hotel operate a Christmas programme for residents?  YES  NO

Does the hotel operate a New Year programme for residents?  YES  NO

### Children

Do you accept children of all ages?  YES  NO

If NO, please state the minimum age accepted: .....

Does the hotel provide the following facilities for children:

Baby-sitting/watching or listening intercom services  YES  NO

Supervised playrooms or safe playing area  YES  NO

Laundry facilities/washing machine  YES  NO

Drying facilities/tumble dryers  YES  NO

Ironing facilities  YES  NO

Cots  YES  NO

High chairs  YES  NO

Children's menu/portions  YES  NO

*(NB all questions must be answered YES to qualify for 'children's facilities' to be included in your entry in the Guide)*

### Afternoon Tea

Do you serve afternoon tea to non-residents?  YES  NO

### Associate

As an AA Associate establishment, can you please confirm the following:

Which organisation are you registered with?.....

.....

What rating did you achieve?.....

### Credit/Debit card details

Do you accept credit and debit cards?  YES  NO

If YES, which of the following are accepted?

Mastercard  YES  NO

American Express  YES  NO

Connect  YES  NO

Visa  YES  NO

Diners  YES  NO

Delta  YES  NO

Maestro  YES  NO

### Weddings

Does the hotel hold a Civil Wedding licence?  YES  NO

If YES, what is the maximum numbers of guests you can accommodate for the ceremony?.....

### Green Awards

If you have received any environmental awards from an accredited green organisation (such as the Green Tourism Business Scheme)

please tell us the name of the award and awarding body .....

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### Conference Facilities

Maximum number of delegates in Theatre layout .....

Maximum number of delegates in Classroom layout .....

Maximum number of delegates in Boardroom layout.....

What is the 24-hour delegate rate? (including bedroom, dinner, breakfast, lunch, tea/coffee)

Minimum.....Maximum .....

Are the rates quoted above for 2008  2009



# THE AA HOTEL GUIDE 2009

URGENT: PLEASE RETURN WITHIN 10 DAYS

The AA Hotel Guide  
AA Lifestyle Guides  
14th Floor  
Fanum House  
Basingstoke  
RG21 4EA

*Mailing address for questionnaire. Check this is correct*

Unless we hear to the contrary it will be assumed you are willing to comply with the hotel industry voluntary code of booking practice.

Unless we hear to the contrary we will assume that you own all rights to any material supplied, including images and photographs, and that these rights are licensed to AA Publishing for all uses which we may make in all media.

## FOR OFFICE USE ONLY A

Establishment ref.....**Type** .....

Establishment name .....

Location within gazetteer .....

County name .....

Country .....

Company/Consortium .....

### Notes on completing this form

The information printed on this questionnaire is extracted from your establishment's current records at the Automobile Association. Please ensure you make amendments, insertions or deletions as required in **ink** and give clear indications of changes. This will enable us to keep accurate records of your establishment

DATA PROTECTION: The AA group of companies (including the Automobile Association Developments Ltd) will use your information to provide the product(s) and service(s) requested and for customer services, marketing (including customer profiling), and fraud/loss prevention purposes. We may share your information with our agents and service providers for these purposes. We'd like to keep you informed by mail or telephone or email about other products and services provided by us or our business partners. By submitting your information you consent to us keeping you informed in this way.

If you DO NOT consent, please tick this box

### IMPORTANT

This form generates your gazetteer entry in the Hotel Guide (published in **September 2008**), and your internet entry

**Trade Descriptions Acts — Proprietors are reminded of these acts (where applicable), particularly with regard to descriptions of their establishments and the facilities available.**  
**Disability Discrimination Act 1995 – Proprietors are reminded that they are obliged to have done everything necessary to meet the requirements of all relevant provisions of this Act.**

The information I return on this questionnaire is, to the best of my knowledge, correct.

Signed ..... Date .....

Tick as appropriate

Proprietor  Tenant  Manager  Director  Other .....

Print name (BLOCK CAPITALS) .....

### Contact Information

Telephone Exchange code .....

Telephone number .....

Alternate number .....

Fax number .....

E-mail .....

Web address.....

The web address is not shown in the guide unless you have purchased a weblink from the AA.

Please provide us with an e-mail address to which we can send an electronic version of this questionnaire in future. This e-mail address need not be the same as the one which appears in the guide for your establishment, as we recognise that your reservations or enquiries e-mail may not be suitable for receiving a questionnaire. If you do not have a suitable e-mail address we will continue to send a paper copy of the questionnaire. ....

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### Ownership

Has there been a change of ownership in the past year?  YES  NO

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### Details of Accommodation

Main building Annex Total

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### Features of Accommodation

In how many bedrooms is television provided? .....

Is satellite TV provided in the bedrooms free of charge?  YES  NO

Is Freeview TV provided in the bedrooms free of charge?  YES  NO

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### or on premises?

Indoor swimming pool?  YES  NO

If YES, is the indoor pool heated?  YES  NO

Is the indoor pool supervised (i.e. lifeguards, not CCTV)?  YES  NO

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### Facilities Available to Guests

Does the hotel provide any of the following **within the grounds**

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### General Details

Do you have a passenger lift?  YES  NO

Do you employ a porter throughout the night?  YES  NO

Is the hotel fully air conditioned throughout?  YES  NO

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### Parking Facilities

If parking is on hotel's own premises, please complete this section

*(NB on-street parking or occasional parking should not be included)*

Number of open parking spaces .....

Is there any charge for any open parking provided?  YES  NO

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